

MINUTES
BOARD OF TRUSTEES' MEETING
July 11, 2015, 9:30 a.m. (Eastern Time)

The probationary period required for promotion in academic rank and advancement to tenure shall commence with the initial annual contract that begins August 1st. Faculty members who elect to apply for tenure prior to the end of their sixth year of service are supported by the University's tenure policy and may apply at the next eligible review cycle if the faculty member is still employed at the time of service.

At the time of initial appointment, faculty members should be informed of the amount of credit received should be included in the initial appointment. Credit awarded at the time of initial employment may not be refused or reduced at a later time and will result in a reduction of the probationary period prior to an application for tenure.

If a non-tenured faculty member holding a tenure-track appointment accepts a combined 12 month faculty and administrative appointment (see Section 3.2.6), each continuous academic year of service in this capacity shall be calculated at the rate of two-thirds of a probationary academic year. Full-time teaching service, provided it exceeds the minimum set forth in Section 3.2.6. Such appointments shall be made by the Chancellor and shall hold the appointment at the pleasure of the Chancellor.

If a decision is made that tenure is not to be granted to a faculty member, notice must be given by the Senior Vice Chancellor for Academic Affairs as early in the probationary period as possible, and at least by the dates specified in Section 3.7.2, *Calendar Dates for Promotion and Tenure*. See Section 3.10.5, *Leaves of Absence*, for information.

[3.5.3] Date of Tenure

The University's tenure policy applies to all faculty members holding a joint faculty and administrative appointment. The University's policy in line with this policy in line with the University's policy.

3.6.1 General Procedures

Not later than May 31 of each year, all full-time, ranked faculty members who are eligible for and who desire promotion and/or tenure must indicate this desire by completing the Intent to Apply (Form A in Appendix C) and submit it to the immediate supervisor by the specific deadline. Faculty members bear full responsibility for an application. A faculty member is responsible for providing pertinent information and documentation on a faculty member should be guided by the promotion criteria in Section 3.4, *Policies on Promotion in Academic Rank and/or Advancement to Tenure* and elsewhere in the Faculty Handbook (see Appendix C) in the selection and compilation of the documentation submitted as part of an application for review.

[3.6.1] General Procedures

This restatement of the responsibility for timely application for promotion and/or tenure is included to better publicize the requirement to faculty members. The same statement is made in Section 3.6.2, *Relative to Promotion in Rank and Advancement to Tenure*, and in the Procedures Relative to Advancement to Tenure.

3.8.5.2 Hearing Procedures

Hearings described in Section 3.8, *Policies and Procedures Relative to Severance* shall be held before a subcommittee of the Faculty Senate. This subcommittee shall consist of five members of the Senate mutually agreed upon by the president of the Senate and the affected faculty member. To facilitate mutual agreement, the president of the Senate member may alternate strikes from the subcommittee until five members remain. The subcommittee will not be bound by strict legal rules of evidence, but may admit any evidence which

